



NYPenn Chapter of ACHMM

www.nypennachmm.org

**Minutes from the November 5, 2009
Meeting
Recorded by Julie Harrington, Secretary
Aiello's Ristorante, Whitney Point, NY**

Attendees: Julie Harrington, John Ruspantini, Jerry Gordon, Amy Twiss, Bill Perkins

Minutes:

Read and Adopted minutes from July 22, 2009 Meeting

1. Treasurer's Report:

- a. Checking Account. The current balance is \$2615.30.
- b. Savings Account. The current balance is \$3356.69.

2. Website Updates/Teleconferencing Meetings – Tabled for this meeting.

3. AHMP? What is up with it?

- a. Problems at institute – ANSI standards are driving IHMM changes.
- b. Took away points for attending meetings which changed the mindset of people.
- c. New President Gaddy James is revisiting the points system and may reverse it.
- d. Name change was a problem. Rebranding was short notice – lots of information but no time to make real decisions. Can we find out the vote? How was it approved/ratified?
- e. Online course killed the chapters' income.
- f. Cyber chapters hurt as well.
- g. AHMP doing things to undermine the chapters.
 1. Charge chapters to be part of AHMP
 2. Professional development costs too much
 3. Impact on the chapters was not thought out well.
 4. AHMP did not think of the chapters.
- h. Affiliation Agreement offers guidance – but a few things in language of the by-laws could be problematic.
 1. Trying to define technical issues.
 2. Everything costs.
 3. See no obligation for the chapter to bind to the CMB.
 4. Without the Academy – can we survive?

4. **Meetings for 2010**
 - a. The 3rd Thursday of every other month (Jan, March, May, Aug, Oct, Dec).
 - b. 3- in person, 2- teleconference call
5. **Spring Essentials Prep Course** – affiliate with a college?
6. **Golf Tourney** – Rick Kumpon volunteered to put it together.
7. **Name change?**
8. **Scholarship to BCC again.**
9. **Vote this coming year for:**
 - a. Secretary
 - b. Directors-at-Large (3)
 - c. 30 day notice to enact vote in by-laws
10. **Kim Stamberger reported items of interest from the National Conference via email notes read during meeting since she was unexpectedly unable to attend the meeting:**

Facts from 2008 Annual Report

22% of Chapters have corporate members (no mention if sponsorship is part of the “membership” status)
 40% of Chapters requested a visit from a Board Member or Executive Committee Member
 Avg chapter attendance is 15 – 20
 2 Chapters were dissolved in 2008
 Newly formed Recertification Committee to address professional development concern @ local chapter level
 55% of Chapters present the EHMM course*

*Obviously, this is a major concern for us since on-line review courses are taking away revenue from local chapters. Bill asked this question directly to Cedric and did not receive a response at the conference or afterward, to the best of my knowledge.

Important note: If we choose to sign the Affiliation Agreement, we do not need to change our chapter name. AHMP has come to an agreement w/ IHMM for chapters to continue to use “ACHMM” for at least another 2 years.

When Harry Kemp was asked what was the benefit for Chapters to sign the Affiliation Agreement, this was the response:

Access to Chapter Development Resources inc. presentations, free conference call lines and a “Chapter Guidance Manual” which is in the process of being updated but has not been reviewed since 1999. The Chapter Guidance Manual will be rolled out Q1 2010. The goal for national to have signed agreements in place is to have a framework for communication and expectations from the local chapters and national.

A copy of the Officer and Board of Director position descriptions that was obtained from Matt Twerdy, President of CT Chapter is attached at the end of this document. With a small amount of tweaking, I think they could work for us.

11. Old Notes to Carry Over:

- a. **Board Member visit:** Possibly in late June. We are aiming for **June 23** and are in contact with Alison Heron from the AHMP. We requested that Harry Kemp visit with our chapter.
- b. **Digitizing the Secretary's books.** Still being worked - scan and catalog the meeting minutes and chapter historical documentation on the webpage for future use by members for recertification and annual reporting. This will protect the history of the chapter as the position of Secretary moves through the membership.
- c. **Logo change? Should it also reflect the AHMP acronym?** It was decided to hold off on the logo change until the name change issues have been resolved.
- d. **Update on Corporate Sponsorships. The group decided to hold off until a decision about a name change has been made.**
 1. **Conference Call Service.** The group liked the idea of a conference call style meeting similar to the one in January 2009. Jerry provided pricing as follows after the meeting.
 5. **Tours/Training.** Jerry Gordon offered the group a tour of the Cornell Lake Source Heating project. Rick Kumpon offered to do a presentation on Vapor Intrusion.
 6. **Chapter goals for the year** – position descriptions...treasurer completed.

Sign-in sheet attached for points maintenance:



sign in sheet 11 5 2009.pdf



Board of Directors Officers Descriptions CT.pdf